



Please note that your permanent address is the address of your family home. If you are commuting, but not living in your family home, you MUST list a local address, which cannot be Eastern University.

Change of Name, Address, or Phone Number

Last Name (Maiden Name), First Name		ID or SS#	
Phone	Level of Study		Please check all that are to be changed
Email	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Name	
	<input type="checkbox"/> Graduate Level	<input type="checkbox"/> Address	
	<input type="checkbox"/> Doctoral Level	<input type="checkbox"/> Phone	

Address

Type of Address Being Changed: <input type="checkbox"/> Permanent (not Eastern) <input type="checkbox"/> Local	Effective Date of Change (include ending date if applicable)
Previous Address: Street (include Apt #), City, State, Zip	New Address: Street (include Apt #), City, State, Zip

Telephone Include your area code and, if outside the United States, your country code.

Old Phone Number: _____

New Phone Number: _____

Cell Phone Number: _____

Name

REQUIRED for all name changes, you must present or submit 1) government-issued photo ID in new name, AND 2) one of the following: Social Security card in new name, second form of government-issued photo ID in new name, or your original legal name change document (eg. marriage certificate, divorce decree, court petition). You must present your form and documents in person to Eastern University staff, or mail this form along with notarized copies of your two pieces of documentation. *Electronic submissions and copies that are not notarized will not be accepted.* If these documents are not available please call us for additional options.

Your name as you would like it to appear in our records:

Student Signature (required for all changes):